



**CITY COUNCIL REGULAR BUSINESS MEETING  
TUESDAY, AUGUST 08, 2023**

**COUNCIL CHAMBERS  
280 MADISON AVENUE NORTH  
BAINBRIDGE ISLAND, WA**

**AND**

**ZOOM WEBINAR  
[HTTPS://BAINBRIDGEWA.ZOOM.US/J/92947338351](https://bainbridgewa.zoom.us/j/92947338351)  
OR TELEPHONE: US: +1 253 215 8782  
WEBINAR ID: 929 4733 8351**

**AGENDA**

- 1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE - 6:00 PM**
- 2. APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE - 6:05 PM**
- 3. PRESENTATION(S)**
  - 3.A (6:10 PM) Announce the Bainbridge Island Reads Book for Summer and Fall 2023 - Executive, 5 Minutes**
- 4. PUBLIC COMMENT - 6:15 PM**

Public comment is accepted at this time on any topic of municipal interest. Each commenter will have three minutes, or such amount as the meeting chair determines, to speak. Public comment is not taken on individual agenda items during the meeting. For items scheduled for a public hearing, comment is accepted from an individual only one time, either during public comment or during the hearing.

Public comment is simply received by the Council, with no response, and Council cannot deliberate on items that are not on the agenda. The lack of comment is not an endorsement or a denial of the comment. Please refer to guidelines and instructions for public comment, including orderly behavior and civility in remarks, attached below. Public comment may be provided in-person in Council Chambers or remotely through Zoom.

  - 4.A Instructions for Providing Public Comment 60 Minutes**  
[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

**5. CONSENT AGENDA - 7:15 PM**

All items listed under this section are considered to be routine and will be acted upon with one motion and one vote. There will be no separate discussion of these items unless a member of the City Council, or City Manager so requests, in which event, the item will be considered separately in its normal sequence.

**5.A Agenda Bill for Consent Agenda, 5 Minutes**

**5.B Approve Accounts Payable and Payroll**

AP Report to Council of Cash Disbursements 07-26-23.pdf

Council Report PR 7-20-23.pdf

AP Report to Council of Cash Disbursements 08-09-23.pdf

Council Report PR 8-5-23.pdf

**5.C Approve City Council Meeting Minutes**

Special City Council Meeting - Executive Session Minutes, July 11, 2023.pdf

Regular City Council Business Meeting Minutes, July 11, 2023.pdf

**5.D Authorize the City Manager to Advertise for Construction Bids to Support the Ferncliff Avenue Water Main Extension Project - Public Works**

Ferncliff Main Extension Location Map.pdf

**5.E Authorize the City Manager to Advertise for Construction Bids to Support the Demolition of the Police Station Building at 625 Winslow Way East - Public Works**

625 Winslow Way East Location Map.pdf

**5.F Authorize Issuance of Request for Proposals for Lodging Tax Advisory Committee Awards for 2024 - Executive, 5 Minutes**

2023\_LTAC\_RFP\_for\_2024\_for CC 08082023

COBI LTAC Funding Application Form for 2024 for CC 08082023

**5.G Cancel the August 22 and September 5, 2023 City Council Meetings**

**5.H Authorize the City Manager to Enter Into a Lease Agreement Amendment with Verizon for a Communications Antenna on the Existing Winslow Water Tank - Public Works,**

FERNCLIFF- Amendment No. 2 to Option and Water Tower Lease.doc

**5.I Authorize the City Manager to Execute Amendment No. 6 to the Professional Services Agreement with Coates Design for Construction Administration Services Associated with the Ted Spearman Justice Center (\$24,000, Tax Supported)**

Coates PSA Amendment No. 6 Con Admin.docx

**5.J Accept Updated Artwork for Something New VI, 2023-24 Rotation, for the City Hall Exterior Display Location - Executive, 5 Minutes**

Something New VI Update for CC 07252023

**5.K Authorize Amendment No. 2 to the Professional Services Agreement with Consor North America, Inc. (formerly Murraysmith, Inc.) for the Winslow Water Tank Replacement Project (\$465,046.00,**

**Water Fund) - Public Works**

Amendment 2 to Water Tank PSA.docx

Scope A1.docx

Scope A2.docx

Water Tank Budget Summary.pdf

- 5.L Authorize the City Manager to Execute a Grant Agreement with the Washington Department of Ecology Relating to Sea Level Rise Vulnerability and Risk Assessment in the amount of \$100,000 Grant Agreement**

- 5.M Consider Holding in Abeyance an Amended Proposal from the Historic Preservation Commission for Akio Suyematsu Day on Suyematsu Farm - Executive, 5 Minutes**  
HPC Amended Proposal for Akio Suyematsu Day as of 07112023

**6. COUNCIL ANNOUNCEMENTS - 7:20 PM**

**7. CITY MANAGER'S REPORT - 7:30 PM**

- 7.A Receive City Manager's Report 15 Minutes**  
CAP Status Update Memo - Q2 2023.docx  
2023\_Q2\_Memo\_for CC 07252023.docx  
Q2 2023 Workplan Report for CC 07252023.pdf  
STP Status Update Memo - Q2 2023.docx  
BIPD Monthly Report May 2023.pdf  
625 Winslow Way Affordable Housing Site Memorandum.docx

**8. REGULAR BUSINESS**

- 8.A (7:45 PM) Receive the Washington State Auditor's Annual Audit Report for the Fiscal Year Ended December 31, 2022 - Finance, 15 Minutes**  
CBI\_ExitPP - Aug 8.pdf  
2022 COBI Packet.pdf  
2022 ACFR AUDITED - City of Bainbridge Island, WA.pdf
- 8.B (8:00 PM) Introduce Ordinance No. 2023-19 Amending Bainbridge Island Municipal Code (BIMC) Chapter 15.30, Transportation Impact Fees - Public Works, 10 Minutes**  
Ordinance No. 2023-19 Amending Transportation Impact Fees Section 15.30.030 DRAFT.docx  
Bainbridge\_TIF\_Rate\_Study\_Final.pdf
- 8.C (8:10 PM) Present Ordinance No. 2023-24 Amending Chapter 8.24 of the Bainbridge Island Municipal Code, Establishing Regulations for Disposable Food Service Ware and Waste Reduction, 20 Minutes**  
Attachment A - Draft Ordinance 2023-24 Disposable Food Service Ware - 08.08.23.docx  
Attachment B - Summary of Proposed Updates to BIMC 8.24 - 08.08.23.docx  
Attachment C - Proposed Home Compostable Selection Methodology - 08.08.23.docx  
BIMC 8.24 Proposed Updates for Waste Reduction Regulations - Council Presentation - 05.09.23.pptx

- 8.D (8:30 PM) Authorize the City Manager to Include a Graphic Design, Tree Rendering #1, on the Winslow Water Tank and Prepare an Associated Budget Amendment in the Amount of \$70,000 (General Fund), 10 Minutes**  
Winslow Water Tank Graphic.pdf  
Water Tank Graphic\_Public Feedback.pdf
- 8.E (8:40 PM) Discuss Resolution No. 2023-06 Reducing Land Use Permit Fees for Affordable Housing Developments - Planning, 15 Minutes**  
Resolution No. 2023-06 Relating to a fee payment for affordable housing development projects.docx
- 8.F (8:55 PM) Authorize the City Manager to Issue a Request for Proposals for Cultural Funding in a total amount of \$300,000 for 2024-2025, 10 Minutes**  
Presentation - Cultural Funding - for 2024-2025 award cycle  
COBI Cultural Funding Request for Proposals for 2024-2025 RFP  
COBI Cultural Funding Application Form for 2024-2025
- 8.G (9:05 PM) Authorize the City Manager to Solicit for Political Lobbying Services, 10 Minutes**
- 8.H (9:15 PM) Confirm Appointments to the Climate Change Advisory Committee, 5 Minutes**  
Bhatt (Climate Change Advisory Committee)\_Redacted.pdf  
Kleeman (Climate Change Advisory Committee)\_Redacted.pdf  
Kydd (Climate Change Advisory Committee)\_Redacted.pdf  
Victurine (Climate Change Advisory Committee)\_Redacted.pdf

## **9. COMMUNICATIONS**

- 9.A (9:20 PM) Endorse Councilmember Deets request to the Kitsap Regional Coordinating Council, 5 Minutes**

## **10. ADJOURNMENT - 9:25 PM**

### **GUIDING PRINCIPLES**

**Guiding Principle #1** - Preserve the special character of the Island, which includes downtown Winslow's small town atmosphere and function, historic buildings, extensive forested areas, meadows, farms, marine views and access, and scenic and winding roads supporting all forms of transportation.

**Guiding Principle #2** - Manage the water resources of the Island to protect, restore and maintain their ecological and hydrological functions and to ensure clean and sufficient groundwater for future generations.

**Guiding Principle #3** - Foster diversity with a holistic approach to meeting the needs of the Island and the human needs of its residents consistent with the stewardship of our finite environmental resources.

**Guiding Principle #4** - Consider the costs and benefits to Island residents and property owners in making land use decisions.

**Guiding Principle #5** - The use of land on the Island should be based on the principle that the Island's environmental resources are finite and must be maintained at a sustainable level.

**Guiding Principle #6** - Nurture Bainbridge Island as a sustainable community by meeting the needs of the present without compromising the ability of future generations to meet their own needs.

**Guiding Principle #7** - Reduce greenhouse gas emissions and increase the Island's climate resilience.

**Guiding Principle #8** - Support the Island's Guiding Principles and Policies through the City's organizational and operating budget decisions.



**City Council meetings are wheelchair accessible. Assisted listening devices are available in Council Chambers. If you require additional ADA accommodations, please contact the City Clerk's Office at 206-780-8604 or [cityclerk@bainbridgewa.gov](mailto:cityclerk@bainbridgewa.gov) by noon on the day preceding the meeting.**